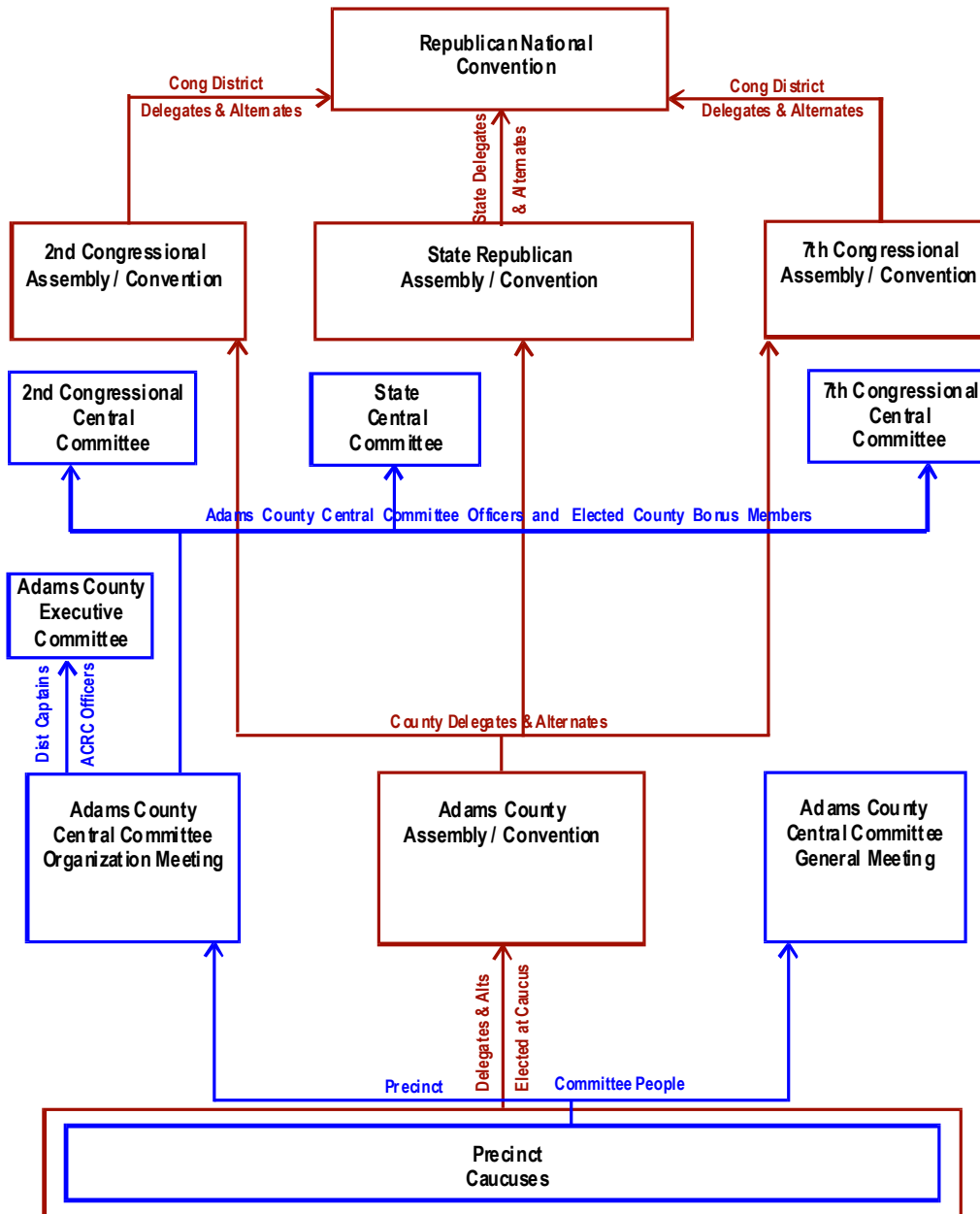


Republican Party Participation From the Ground Up

(For Adams County)



The following pages contain a *general* explanation of the above chart, ie, the purposes of each of the events in the boxes and the functions or responsibilities of some of the people indicated on the lines. All the information is in accord with the bylaws of the various organizations. If you require further details, the best place to go is to the appropriate bylaws.

If you need a larger diagram than the above, contact Patty McCoy
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The PRECINCT CAUCUS

When: The precinct caucuses are held, per state law, at 7pm on the first Tuesday of March in even-numbered (election) years.

Where: Each precinct has two Precinct Committee People (PCPs). They are responsible for determining the place where the caucus will be held, for notifying the registered Republicans in their precinct, and for conducting the meeting up to the point where the people present will elect a meeting chairman and secretary.

Who: Anyone may attend, but the only people who may vote are the registered Republicans from that precinct, which is determined from a list provided by the Adams County Clerk.

Purposes:

1) To elect two Precinct Committee Persons to serve for 2 years. PCPs serve as members of the Adams County Republican Central Committee (ACRC), for which there will be two meetings they need to attend in the 2-year election cycle. PCPs serve as the Republican Party neighborhood liaison, identify and register the Republicans in their precinct, distribute literature and information on candidates, recruit and train block workers, help get out the Republican vote on election day, notify their registered Republicans of the precinct caucus, and hold the caucus. Generally, they do whatever they can in their precinct to help elect Republicans.

2) To elect delegates and alternates to the County Assembly / Convention and to collect any registration fees for same from those elected. The County Executive Committee determines how many delegates / alternates are allocated to each precinct.

3) To nominate delegates and alternates to higher assemblies / conventions (ie, congressional and state) and to collect fees for same from those nominated. These delegates and alternates are ratified at the County Assembly / Convention.

NOTE: The delegates / alternates for higher assemblies / conventions must be elected from the same 4 people who are elected as County delegates / alternates. To attend a higher assembly or convention, one must first be a County delegate or alternate. Also, in a Presidential election year, the same delegates attend both assembly and convention (which are held at the same time and place.)

NOTE: Alternates are expected to attend assemblies / conventions even if their delegates attend. Alternates become "alternates at large" and may be assigned a voting seat in the absence of other delegates.

NOTE: The only time Conventions are held (and they are held concurrent with Assemblies) is during a Presidential election year.

4) To discuss candidates and issues and, if desired, propose resolutions to the County Assembly / Convention.

NOTE: Any votes for candidates are straw votes only, perhaps for the purpose of selecting delegates who like the same candidate; but otherwise, such vote at the caucus has no bearing on what candidate(s) will eventually be designated to run. In other words, caucuses are non-binding.

ADAMS COUNTY REPUBLICAN ASSEMBLY / CONVENTION

When: The County Assembly is held 10-30 days after the Precinct Caucuses.

Where: To be announced.

Who: Anyone may attend, but the only people who may vote are the people who were elected at the caucuses as delegates to the County Assembly / Convention plus, possibly, delegates and alternates elevated to vacant / absent delegate positions according to the replacement formula adopted by the Executive Committee.

Purposes:

- 1) To elect / ratify delegates and alternates to the State and Congressional Assemblies / Conventions.
- 2) To ratify the Precinct Committee People who were elected at caucus.
- 3) To consider any resolutions from the caucuses and to vote on them. Resolutions that pass will go on to the State.
- 4) To designate candidates for the *Adams County* primaries (all county offices.) (Any qualified candidate may be nominated. Qualifications differ by office.) A candidate must receive 30% in order to go on the ballot.
- 5) To designate, within each State House and State Senate District, the candidate(s) for State Representative and State Senator to be included in that District's primary. A candidate must receive 30% in order to go on the ballot.

ADAMS COUNTY REPUBLICAN CENTRAL COMMITTEE ORGANIZATION MEETING

When: The Adams County Republican Central Committee (ACRC) Organization Meeting is held between February 1 and February 15 of odd-numbered years.

Where: The location will be determined by the County Chairman, who will issue the "call" no later than 10 days before the date of the meeting.

Who: Anyone may attend, but the only people who may vote are the voting members of the ACRC: All AdCo Precinct Committeepersons, District Captains, the Chairman, Vice Chairman and Secretary of the ACRC, and the elected Republican federal, state, and county officials who reside in Adams County.

Purposes:

1) To elect a Chairman, Vice Chairman and Secretary of ACRC to serve for two years.

2) To elect a Chairman, Vice Chairman and Secretary, to serve for two years, for each State House District which lies entirely within Adams County.

3) To elect District Captains, to serve for two years, for each State House District which lies entirely within Adams County. The responsibilities of the District Captains, each of whom oversees 4-8 precincts (recommended, but the numbers may be from 3 to 10), include training Precinct Committee People, recruiting people to fill vacancies in the PCP positions, distributing caucus materials, and generally doing whatever work is necessary to support Republican candidates. The District Captains also serve as members of the ACRC Executive Committee.

NOTE: A District Captain does not have to be a PCP nor from any of the precincts in a particular precinct-group in order to be elected. He/she must only be a registered Republican in the House District in which he/she is being elected.

4) To elect a Chairman, Vice Chairman and Secretary, to serve for two years, for each State Senate District which lies entirely within Adams County.

5) To elect County Bonus Members, on a proportional basis from Adams County Republicans residing in US Congressional District 2 and US Congressional District 7, to become members of both the State Central Committee and of either the District 2 or District 7 Congressional Central Committee. The number of Bonus Members allowed Adams County varies, and is set by the State Party.

NOTE: County Officers (Chair, Vice-Chair and Secretary) are also members of the State and Congressional Central Committees.

6) To elect a Vacancy Committee or Committees.

7) To conduct any other business which may properly come before the meeting. (An example would be bylaws revisions.)

ACRC EXECUTIVE COMMITTEE

When: On a regular, ongoing basis to be determined / called by the ACRC Chairman.

Where: To be determined / announced by the ACRC Chairman.

Who: Anyone may attend, but the voting membership consists of the ACRC Chairman, Vice Chairman, Secretary and Treasurer, the District Captains in the county and all elected federal, state and county elected officials who reside within Adams County.

Purposes:

- 1) To serve as an advisory committee to the Chairman and to perform other functions as prescribed by the Chairman.
- 2) To ratify the budget by July 1 of each odd-numbered year.
- 3) To ratify nominees to fill vacant Precinct Committeeperson positions.
- 4) To decide by a majority vote if sufficient evidence exists to declare a vacancy in an office because of permanent absence or permanent disability.
- 5) To hear and determine party controversies (other than delegate contests) subject to review of the ACRC.
- 6) To conduct any other business, training, discussion, etc.

ADAMS COUNTY REPUBLICAN CENTRAL COMMITTEE GENERAL MEETING

When: To be announced, but it is often held in the Fall of the odd-numbered year.

Where: To be determined and announced by the County Chairman.

Who: Anyone may attend, but the only people who may vote are the voting members of the ACRC: All AdCo Precinct Committeepersons, District Captains, the Chairman, Vice Chairman and Secretary of the ACRC, and the elected Republican federal, state, and county officials who reside in Adams County.

Purposes:

The purposes vary and may include such things as general business, training, bylaws work, discussion, etc.

NOTE: The State Party mandates that every County convene 3 meetings in a 2-year period. The Organization Meeting and State Assembly (even though the voting bodies may be somewhat different) serve as two of those. This meeting serves as the third; however, there may also be other ACRC meetings called if needed.

THE STATE CENTRAL COMMITTEE

When: The Organizational meeting of the Colorado Republican Central Committee (CRC) is held between Feb 15 and April 1 in odd-numbered years. (Note this is right after the County Organization meetings.)

The Pre-Assembly /Pre-Convention meeting is held in even-numbered years on the day preceding the State Assembly /Convention.

One other meeting, besides the 2 above, is required within every 2-year period. There may also be additional meetings called as necessary.

Where: To be announced.

Who: Anyone may attend, but only the following may vote: The Chairman, Vice-Chairman and Secretary of the CRC; the Chairman, Vice-Chairman and Secretary of each Republican County Central Committee; elected Republican US Senators and Representatives; elected Republican State officials and elected Republican District Attorneys; the presiding state officer of each nationally recognized Republican auxiliary with a chapter in Colorado; The Republican National Committeeman and Committeewoman for Colorado; the Bonus Members that were elected at the County Organizational Meetings.

Purposes:

Organizational Meeting:

- 1) To elect a Chairman, Vice-Chairman and Secretary of the CRC
- 2) To conduct other business that may properly come before it

Pre-Assembly / Convention Meeting:

- 1) To hear any and all contests of persons claiming seats in the Assembly or Convention
- 2) Conduct any other business placed on the call by the Chairman

Third required meeting may be for various purposes.

NOTE: As at the County level, there is also an Executive Committee at the CRC level. Its purposes are roughly the same as those of the County Executive Committee. Some of the voting members are members by dint of their office, some are appointed from among the County Chairmen, and several (7 as of 2009) are elected – one each elected from and by each of the US Congressional Districts. The CRC Executive Committee meets at least six times per year. (See Article IX of the CO CRC bylaws.)

CONGRESSIONAL DISTRICT CENTRAL COMMITTEES

(Please see the specific bylaws for each of the Congressional Districts. The following is general information, and it is incomplete):

When: The organization meeting is usually in March. (It must be held before the State Central Committee meeting.)

Where: To be announced.

Who: Bonus Members, elected at the County Organization meeting, who reside in the particular Congressional District; County Chairmen, Vice-Chairmen, Secretaries from counties in the District.

Purpose (of the Organization meeting):

- 1) To elect a Chairman, Vice Chairman and Secretary for the District.
- 2) To elect a person from that District to serve on the State Executive Committee.

STATE ASSEMBLY / CONVENTION

When: Usually sometime around Memorial Day in even-numbered years.

Where: To be announced.

Who: For our purposes here, voting members include the delegates elected at the precinct caucuses and ratified at the County Assemblies / Conventions. (Remember that alternates must also attend, even though they may not be able to vote.) For other voting members, see the CRC bylaws.

Purposes:

1) To designate constitutional candidates for State (eg, Gov, Lt LGov, Secty of State, Attorney Gen, Treasurer) and all other state-wide offices (US Senate, State Board of Education, Univ Regent) to appear on the State Primary Ballot. (A candidate must receive at least 30% of the vote to make the ballot.)

2) In Presidential Election years, to elect a National Committeeman and National Committeewoman (who, along with the CRC Chairman, are part of the National Convention Delegation from Colorado)

3) In Presidential Election years, to elect Delegates / Alternates to the National Convention

4) To discuss / pass resolutions

NOTE: In non-presidential election years, this meeting is an Assembly. In Presidential years, it is both an Assembly (for State matters) and a Convention (for National Convention matters.)

CONGRESSIONAL DISTRICT ASSEMBLIES / CONVENTIONS

(see above re CRC Assemblies /Conventions for explanation of difference between assemblies and conventions)

When: Shortly before the State Assembly / Convention.

Where: To be announced.

Who: For our purposes here, voting members include the delegates elected at the precinct caucuses and ratified at County Assemblies / Conventions. (Remember that alternates must also attend, even though they may not be able to vote.) For other voting members, see the bylaws of the particular Congressional District.

Purposes:

- 1) To designate Congressional District Candidates to appear on the Primary Ballot (a candidate must receive at least 30% to make the ballot)
- 2) To designate State Board of Education and University Regent candidates to appear on the Primary Ballot
- 3) To elect delegates and alternates to the National Convention
- 4) To discuss / pass resolutions

REPUBLICAN NATIONAL CONVENTION

The delegates to the Convention, which is held in the late summer or early fall of a Presidential Election Year, nominate the Republican candidates to run for President and Vice President, and they ratify the Party Platform and any resolutions.